

Audit meeting
May 8

Attendance:
Tammie McCauley
Jason Burghardt
Steve Page
Gordie Daniels
Wayne Tilly

Meeting called to order at 5:30

Wayne Tilly from BOCES came to explain the job of the Internal Claims Auditor. He used the April Internal Claims Audit report to explain the different writes ups and how mistakes are caught and corrected. A copy of the Claims Auditing Reference Manual was distributed to all present.

Question asked: How much do we pay BOCES and what services does that include?
Wayne Tilly said he would get back to us with the specifics.

Conversation then turned to our External Auditor. Steve Page had some very good questions having reviewed our previous audits. It was recommended that we have a pre audit meeting to ask Mark Rossi, from West and Company, those questions.

Again, the concern was brought up that it is time for fresh eyes, time to switch up our Auditor since we have had the same one for 8 years or more. Gordie would find out what our contract commitment is with West and Company.

Action:

Gordie arrange a pre audit meeting with West and Company in the next couple weeks.

Wayne Tilly provide the breakdown of CBO by service.

Meeting adjourned 7:10 by Jason Burghardt, second by Steve Page

Tammie McCauley